

Sample Request from Plan Owner to IRA Administrator for 2017 Charitable Distribution

Donor Name

Street Address

City/State/Zip

_____, 2017

To: _____
Name of IRA Administrator

Address

City/State/Zip

RE: Request for Charitable Distribution from IRA

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ as provided in The Protecting Americans from Tax Hikes Act of 2015 and Section 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$_____ payable to the International Fellowship of Christians and Jews (IFCJ) and mail it to:

International Fellowship of Christians and Jews
Planned Giving Department
30 North LaSalle Street, Suite 4300
Chicago, IL 60602-3356

The tax identification number of the International Fellowship of Christians and Jews is 36-3256096.

In your transmittal to IFCJ, please include my name and address as the donor of record in connection with this distribution. Please copy me on your transmittal.

It is my intention that this distribution qualify for exclusion from my taxable income during the 2017 tax year. Therefore, it is imperative that this distribution be delivered to IFCJ no later than December 31, 2017.

If you have any questions or need to contact me, I can be reached at _____. Thank you for your assistance in this matter.

Sincerely,
